

# Minutes from IAMS Executive Meeting

## Friday, August 6, 2004, 20.30-21.30

### Regency Hotel, Port Dickson, Malaysia

#### **Participants:**

*Officers:* Darrell Whiteman (DW), President; Allan Anderson (AA), Treasurer; Lalsangkima Pachuau (LP), Editor; Birger Nygaard (BN), Secretary

*Other Executive Members:* Philomena Mwaura (PM); Susan Smith, SS; Anne-Marie Kool (AK); Hwa Yung (HY), Jonathan Bonk (JB);

*Apologies:* Tito Paredes (TP)

*Other participants:* New general secretary candidate.

This meeting was the first official meeting of the new executive committee.

On the night of Thursday, August 5, the old and the new executive met for a brief meeting, where the old executive was discharged and the new executive took over officially. At that meeting the old executive handed over a number of issues in process for the new executive to pay special attention to.

#### **Agenda:**

1. Calendar – dates for executive meetings
2. Decision making between executive meetings
3. Writing the history of IAMS
4. Report from the Editor
5. Memorandum of Understanding re IAMS Secretariat
6. Next IAMS conference

#### **1. Calendar – dates for executive meetings**

##### **Documents:**

*Background:* Dates for executive meetings were to be decided on.

*Discussion* PM will need visa invitation for an executive meeting to be sent to her 3 months prior to the meeting.

*Resolutions:* The executive are to meet on the following dates:  
2005: 29. January to the evening of 2nd February – in The Netherlands (Members are expected to be arriving the morning of 29 January, but will not get together until the evening of the 29th and then for a more informal time of getting better acquainted. We'll begin business on the 30th, perhaps following a worship time in the morning at a church that Frans can arrange.

2006: 26. January to 1. February in Europe

2007: 25.-31. January in Europe

The general secretary candidate is to check on accommodation options in the Netherlands and report back to BN before 1. September 2004.

#### **2. Decision making between meetings**

##### **Documents:**

*Background:* Normally policy decisions are taken at executive meetings. Therefore important decisions are to be on the agenda of those meetings. However, as the executive is only meeting annually, a decision structure between meetings is to be decided on.

*Discussion*

*Resolutions:* The decision structure between meetings is as follows:

- 1) Daily operations decisions: the general secretary
- 2) Decisions with low level policy implications and major operational significance: the general secretary and the president. In special cases and in cases where secretary and president do not agree on a certain issue, the treasurer is involved – or the full executive.
- 3) High level decisions to be taken by the full executive by correspondence. Background material and suggested resolution are sent to all executive members. Executive members are to reply within 7 days. The president decides what questions are to be presented to the full executive.

The full group of officers are primarily seen as a formal entity and not as an operational entity.

All decisions deemed relevant for the executive is communicated to the full executive by mail.

### **3. Writing the History of IAMS**

**Documents:**

*Background:* 3-4 years ago there was some discussion on the need to write the history of IAMS. Klaus Schäfer is to update the current brief historical description of IAMS.

Dr. Gerald Anderson has expressed his willingness to write the full history of IAMS.

*Discussion*

*Resolutions:* The secretary is to clarify with Klaus Schäfer, whether he is willing to/will have time to write the full history of IAMS within a foreseeable future. If not, Dr. Gerald Anderson is commissioned to write the history of IAMS to be delivered to the next IAMS Conference. No honorarium can be expected from IAMS.

### **4. Report from the Editor**

**Documents:**

*Background:* The editor reported from a meeting of the new editorial team:

- The list of contributing editors has been modified
- Steve Bevans will serve as senior contributing editor
- The June 2005 (2005-1) issue will be the first volume produced by the new editor. Deadline for text to Brill is November 2004.
- The editor will be on sabbatical at Center of Theological Inquiry at Princeton Seminary from August 2004-July 2005 and take care of editorial functions from there.

*Discussion*

*Resolutions:* The executive received the report by the editor.

### **5. Memorandum of Understanding re IAMS Secretariat**

**Documents:** Draft Memorandum of Understanding

*Background:* During the conference a draft Memorandum of Understanding has been worked out with the upcoming secretariat.

*Discussion*

*Resolutions:* The draft Memorandum of Understanding was approved in principle  
The secretary will finalize the agreement with the other parties – and send the final version

to the executive.

The agreement will incur extra expenses of 5-.7.000 US\$, which will be financed by the current IAMS assets.

The agreement is for a four-year period. Prolongation is to be negotiated after three years.

## **6. Next IAMS Conference**

### **Documents:**

*Background:* The general meeting has mandated the executive to pursue the Invitation to go to Eastern Europe for the next IAMS conference.

*Discussion* A preliminary discussion on the next conference took place.

It is felt that August is a good month for the conference. In Eastern Europe it should preferably be the latter part of August in order to avoid the hot summer.

Tentatively 12-19 August should be aimed at in order to avoid conflicts with beginning of academic semesters.

Tentatively a 100 US\$ price per day per person is to be expected.

The Secretary is to send documents re Local Committee Responsibilities to AK

*Resolutions:* No final decisions made.

*Minutes drafted by Birger Nygaard – 8.08.2004*