

IAMS

EXECUTIVE COMMITTEE MEETING

Friday, 10th December 2010

By Conference Call

Time of meeting is MIDDAY GMT

Minutes

Present:

Gerard Goldman

Jonathan Bonk

Cathy Ross

Rose Uchem

Ann Chow

Paul Kollman

David Singh

Mika Vahakangas

Mariel Deluca Voth

Ken Myamoto

Anne Henriksen (taking minutes)

1	Apologies Lalsangkima Pachuau	
2	Minutes of Last Meeting Minutes from 8 th October 2010 was approved	
3	New Applicants Accepted – 4 Follow Up - 1 ACTION: Anne Henriksen to send out letters to the each of the applicants	
4	Conference 2012 (<i>Jonathan Bonk</i>) Toronto program process and procedures a. Welcome to Ann Chow Jonathan welcomes Ann and thanks her for the work she has already done b. Set date for meeting in Toronto with hosting committee – one in 2011 & one in 2012 i. who ii. when? In light of the preparatory work to be done for the conference,	

Jonathan mentioned that two meetings should be organised. The question is who should attend the meetings. Should it be everybody for both or maybe a core group in 2011 and the whole executive committee in the beginning of 2012. Jonathan thinks it should only be a core group for the 2011 meeting, which means mainly the ones from the executive committee that live closest to Canada but essential that Cathy Ross and David Singh attends. Basically, it's an economic decision and Jonathan suggests Paul, Kima and himself.

Cathy mentioned that in the last meeting it was agreed that whole executive committee should be there 3 days before the conference only and with the new suggestion this has changed.

Jonathan thinks it's not enough and therefore an additional meeting should be arranged in early 2012. Jon asks what Ann Chow thinks. Ann Chow is of the same opinion as Jon and thinks a meeting in early 2012 is vital for the preparatory work for the conference. In addition, she mentioned that it might be good to delegate part of the responsibilities between the executive committee members. Also it would be good for Ann Chow to know what IAMS needs

Gerard asks if it should be within 6 months of the conference or later that the executive committee meeting is arranged.

Ann Chow suggest that there will be no travel in December for obvious reasons and that's it's a question how early the executive committee will be ready for the first meeting. Obviously, the best is to plan for earlier.

Mariel agrees with core group in 2011.

Jonathan says that two trips in 2012 is unavoidable and suggests one in March and then the other in August, but it has to fit with the hosting committee.

Cathy suggests that Ann and she work on dates for 2011 and 2012 in coordination with the hosting committee. All agree

Jonathan concludes that representative members – the core group will go in 2011 and some might even have to go several times before the conference and it is important to allow for this kind of contingency in the budget.

ACTION: Cathy and Ann Chow to work on dates in 2011 and 2012 for core group and whole executive committee to meet and in coordination with the hosting committee.

Provision for Study Group (SG) meetings (parallel groups). How many in the course of the week?

Three two-hour slots?

Jonathan informs that DABOH is active and basically ready to go, but the other study groups are live but dormant and most likely will need advice as to what is expected of them. It's also important to discover if the groups are alive or not.

He suggests that it might be good to delegate this task to different members of the Executive Committee and asks if Cathy can assign members to resurrect different groups and make them ready to prepare for the 2012 conference.

Cathy asks which study groups Jonathan has in mind. Jonathan mentions that there are four groups at the moment. Cathy informs that there are more likely seven study groups and how the Executive Committee moves forward.

Paul thinks there are too many interest groups, which dilutes energy. Rose agrees. Paul mentions that some are vital but not all of them for this conference.

Jonathan suggests that Global Mission and World Christianity could be one group.

Rose agrees that some of the study groups including the new one could be mainstreamed into mission studies in favour of having fewer and also to strengthen them.

Jonathan suggests some of the sessions at the conference can be joined sessions

Rose comments on the regional grouping which need to clarify their roles in IAMS. Some want to carry out projects and regional groupings should be encouraged to do something on their own ex. African group proposed to make a journal. When clarification has been made by IAMS some kind of guidelines has to be sent out.

ACTION: Cathy to make a list of existing active and dormant groups and Paul to help her merge the groups.

- d. Co-sponsorship formula for attendees
 - How much
 - What criteria
 - The best way to reassure Canadian immigration

Jonathan informs it's a complex issue and wonder what the best way is

to facilitate visa applications, criteria etc. His thinking is that people could apply for sponsorship and that no sponsorship will be 100%, but should be in conjunction with an institutional sponsorship, where the institution can write to the Canadian immigration and thus help the visa process. Jonathan asks if Ann Chow has any comments.

Ann Chow agrees that institutional support for visa applications makes the applications stronger.

Jonathan suggests that a personal letter and institutional letter of support should be included when requesting for co-sponsorship, which could either cover conference expenses or travel. Jonathan is in favour of conference waiver, but criteria should be decided for who can qualify. These criteria should not be complex.

Cathy asks if Ann could help set up a criteria. Jonathan suggests that they work on it together as Jon can give examples of how the American immigration works and can pass this information on to Ann.

ACTION: Jon and Ann Chow to work on co-sponsorship formula.

Paul proposes to make a quick scan of origin to know what kind of 'roadblocks' are being set up by embassies around the world for possible complications with visa applications. He asks Ann whether this information is available.

Ann Chow promises to check with the Canadian border agency.

It should also be made very clear to applicants that the money do not cover visa or travel to embassies.

ACTION: Jonathan and Ann Chow will pass a formula to David before sending it to the executive committee.

David also advises that there should be a policy re who is deserving of a scholarship.

Jonathan agrees that there should be a clear unambiguous policy. He and will work on this

Mariel reminds that executive committee should be careful individually not to make any promises to candidates.

Jonathan proposes that this should be in place by Spring of 2011 so members are aware. Obviously dues have to be paid and only members of IAMS qualify.

Mika also informs that it's hard to make a promise or distribute anything

when we don't know how much money can be raised.

e. Study Group Funding

- I. How much?
- II. Is it best to offer:
 - (a) a stipulated maximum of \$1,000 travel per qualified applicant, to be reimbursed in exchange for ticket/invoice
 - (b) conference registration expenses fully covered for qualified applicants
 - (c) proof of co-sponsorship required (letter of reference with indication of support from supporting church, mission, or academic institution)

Jonathan mentioned that at the last conference it was not satisfactory, because all was done in DABOH, so he raises the question whether DABHOH should co-sponsor the study groups or IAMS. He thinks it's easiest if IAMS allocate.

Cathy asks if Jonathan has any idea of figures. Jonathan informs the best would be if the four groups come with the figures soon and also set up a budget for maybe workshops, working groups etc. In addition, he suggests that on the application process it should indicate what study group the person is already a member of, as it's important to nurture the energy in mission studies through an active member.

He mentions that all will have to apply on the same basis so maybe it would be good to earmark \$1000 to subsidize three core members of each study group. Jonathan prefers not to micro manage so suggests maybe allocating \$4,000 per group, but he would like to check with the study groups first before a final figure is set.

ACTION: Jonathan to follow up and work with Mariel and Michael to see what key figure can work and use this as a template for the other groups.

David reminds that conference registration money is a good source of income for IAMS

Speakers:

Cathy asks if it's possible to talk a bit about speakers.

Jonathan informs that the executive committee has to keep in mind that it's an academic conference, so therefore IAMS should be faithful to this unique mission. Jehu has already been invited and has agreed in principle. Jonathan has asked him to put it in his calendar.

Jonathan suggests that

- 1) Each executive committee members should go through the list that

	<p>Cathy has sent out and maybe add or delete persons on it. Then inform Cathy or Anne Henriksen.</p> <ol style="list-style-type: none"> 2) Cathy and Anne Henriksen who will contact the key people and ask if they are willing to be involved 3) Send out the invitation in March/April 2011. <p>ACTION: Executive Committee to go through list by end of December 2010 and send the recommendations to Cathy.</p> <p>David thinks that when going through the list advocates and scholars should be distinguished. Jonathan aims for a short list by end of January.</p>	
5	<p>Mission Studies</p> <ol style="list-style-type: none"> a. Transition of editor from Kima to ? When? How? b. Publisher ... Brill? Make the best of it c. Frequency – tardiness creates perception of unpredictability and makes the journal a less attractive outlet for academic writers/publications Org uses inst. momentum d. Open source? e. Advertising? f. Availability to scholars in parts of the world where international financial transactions are exceedingly difficult <p>Jonathan informs that not much can be done about this as Kima is not in the conference call. The biggest issue is transition from Kima to somebody else. This has to be put for a future meeting when Kima is available.</p> <p>ACTION: Paul will have a discussion with Kima and e-mail the executive committee after talking to him.</p>	
6	<p>Fund raising</p> <ol style="list-style-type: none"> a. How? b. Who? c. What? <p>Jonathan mentions that no amount is too small. Symbolically want global involvement in the conference. Jonathan has written 25 letters to different organisations and received some responses. He encourages all in the executive committee to use whatever contact they have. If members of the executive committee have ideas but do not want to write, Jonathan is happy to write them.</p> <p>Mika says that it would be easier to fundraise if have some kind of figures – ex this cost would cover 1/3 of a candidate.</p> <p>Cathy suggests it might be easier when the executive committee has a revised and more realistic budget</p>	

	<p>Mika suggests that Jonathan provides each executive committee member with the organisation that already has been written to.</p> <p>ACTION: Jonathan will send records of what appeal has been made and the response.</p> <p>David informs that there are four issues of Mission Studies from now until the conference and whether it would be possible to sell advertising space for maybe \$1,000 – 10,000 a page. If it is done well it could generate \$20 – 30,000.</p> <p>Jonathan suggests this is done when having a better idea about the budget.</p> <p>ACTION: Cathy to communicate with Kima regarding advertisement</p>	
7	<p>Budget for Toronto Meeting, with planning timeline</p> <p>ACTION: Ann Chow is looking after this and will make a realistic budget figure by end of January 2011</p>	
8	<p>Previous Business</p> <p>IAMS executive promised \$1,000 for the workshop on documenting Christian music in SE Asia. The conference will take place at the end of June 2011. See http://www.ttc.edu.sg/index.php?option=com_content&task=view&id=260. David will need to correspond with Michael Poon and forward the money at a mutually agreed time.</p> <p>Just for the record – the Executive Committee will get a report that can be put in.</p>	
9	<p>AOB</p> <p>a. Financial Balances of IAMS David Singh informs that a rough estimate in the bank is £65,000</p> <p>b. Confirm criteria for life membership With the agreement of the new criteria for life membership, Cathy asks what should be done with it. Jonathan suggests it should go on the IAMS website together with current lifetime members.</p> <p>c. Cathy has resigned from LST Cathy informs that she has resigned from LST and will take up a part time position as Regents Park College.</p>	
10	<p>Next Meeting</p> <p>Next meeting will be Friday, 7th February 2011 at midday GMT</p>	

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