

IAMS

EXECUTIVE COMMITTEE MEETING

Monday, 28th November 2011

By Conference Call

Time of meeting is MIDDAY GMT

MINUTES

Present

Ann Chow

Anne Henriksen

Cathy Ross

David Singh

Gerard Goldman

Jon Bonk

Ken Miyamoto

Kima Pachua

Mariel Deluca Voth

Mika Vähäkangas

Paul Kollman

Jon lead prayers

1	Apologies Rose was not able to connect to the conference call very well so missed unfortunately most of the meeting	
2	Approve Minutes from last meeting Jon thanked Gerard for taking the minutes in the last executive committee meeting. Jon asked if any follow up questions from the minutes: The secretariat and Ann Chow are not receiving IAMS Matters Regarding the Canadian charitable status, Ann Chow has not heard anything yet. Jon is willing to raise more funds but need contacts or if others would like to attempt they can use the material Jon has put together for his own appeal but change it to become an IAMS appeal instead. <i>Correction in the previous minutes:</i>	

	<p>The Climate Change group should be Gerard Goldman and Alison Howell. Marek Rostkowski co-chairs DABOH Ken Miyamoto co-chairs World Christianity</p>	
<p>3</p>	<p>Report from each member</p> <p>Gerard informed that the Australian Association of MS held conference in September with 75 participants and there were 35 papers. There should be one or two new members for IAMS maybe more. ACTION: Jon suggests Gerard to write a small news item for next IAMS matters</p> <p>Jon mentioned that the next IAMS assembly might be in Seoul hosted by Korean Christian Institute of Mission.</p> <p>Kima informed that the Fellowship of Indian Missiologist (FOIM) met at Punalur Diocesan Pastoral Centre in The Southern State of Kerala from 26-29 October. The theme of the conference was “<i>Christian Life in a World of Growing Violence</i>”. A book, “<i>Mission in Asia</i>” was released at the conference. It is a compilation of the selected papers from the previous conference. The next meeting will be in 2013.</p> <p>Mariel had contact with members anthropologists in Buenos Aires, where archives include the Mennonites in the Southern cone.</p> <p>Mika: There is a conference in the same month as IAMS General Assembly next year. The theme is <i>Relationship between Interfaith and Ecumenical Dialogue</i>. It would be good to include a link to their conference website on IAMS and IAMS could have its conference website on. ACTION: Mika will write up something for next IAMS matters .</p>	
<p>4</p>	<p>Report from General Secretary – Cathy Ross</p> <p>Cathy informs she has been reflecting on how IAMS functions as an organization and would like for each executive committee member to give it some thought (see report for more details) before the next face-to-face meeting. Cathy suggests these thoughts should be sent to her and she will collate them into a document for discussion in either March or August.</p> <p>Jon suggests that Cathy and Anne provide a list of institutional members from the database to see who they are and if they continue to be institutional members. If they are dormant it might be good to pursue them and get them involved again. Jon also says that if any of executive members are connected to institutions that could/should be part of IAMS it would be helpful to approach them.</p> <p>Gerard thinks Cathy’s thought is good and it would be important to discuss it in March even though the conference will be the priority. He suggests if Cathy</p>	

	<p>could have a paper by mid-February for discussion in March.</p> <p>Jon says that work is done in President’s office and some in treasures and GS office so it would be helpful.</p> <p>ACTION: Executive committee members to have thoughts send to Cathy by end of January.</p> <p>ACTION: Cathy to put together a document of the thoughts before the next meeting in March</p>	
5	<p>Treasurer’s report - David Singh</p> <p>David recommends closing one of the accounts as four accounts are expensive to keep in bank charges. He suggests closing the Euro account as it has not been used over the last 3 years but still have to pay for transaction and in addition, the Euro fluctuates a lot at the moment.</p> <p>David informed of the figures in the different accounts and mentioned that around CAD\$67,000 had been received for the conference and the pledge is currently at CAD\$76,270.</p> <p>The conference cost is estimated at CAD\$240,000</p> <p>David told that IAMS at the moment is in a comfortable position and should be able to cover the conference (if within budget) and the future of IAMS to grow. If going over the budget, he expects that IAMS need to raise CAD\$90,000 to leave money for IAMS future.</p> <p>David mentions that the budget report for this year will be ready for March meeting.</p> <p>David would like to have a decision from the executive committee regarding closing the Euro account.</p> <p>Paul asks if there is any scenario where the euro account is used and then would regret closing it now.</p> <p>David reiterates that the account has not been used over the last 3 years except for paying bank for each transaction. He states that the pound account is a must and the \$ account is used by participants for being paid back.</p> <p>Mariel asks if it costs anything to close the account. David does not think so.</p> <p>Gerard asks if there is an annual fee for having the account and David confirms that there are fees for transactions and he can find out the exact figure for this.</p> <p>Gerard asks if there is any benefits in having the account open for European</p>	

	<p>donors who wish to give in euros.</p> <p>David informs that income coming in from different people in different currencies is mainly put in the pound sterling account. There are no charges or fees except the loss of converting currencies. However, if it is possible to tell donors to pay in either US\$ or £ it would be great.</p> <p>Cathy thinks that the membership fees on the website are in euros.</p> <p>David thinks it's in euros and £</p> <p>Jon informs that Jerry Anderson's manuscript express increases in membership dues in US\$ and whether it would be possible to change website.</p> <p>Cathy insists that it's important to check from Gen Sec office whether it is difficult or not to change the website.</p> <p>David informs it's important to use the correct conversion rate.</p> <p>Jon gives a bit of history of membership fees and informs that in 1988 it changed to £ but previously it has been in \$ and now it is in euros.</p> <p>David thinks it should be in both \$ and £ if IAMS has these two accounts and if receive membership fees in euro we will have to convert in to \$ or £</p> <p>ACTION: David will check to see if any implications on Paypal or Worldpay and then come back to this issue in next meeting in March.</p> <p>ACTION: Cathy to check to see how difficult it is to change on the website.</p>	
6	<p>Report on conference and registration website –Ann Chow</p> <p>Ann informed that the online registration is ready, but that the website still needs some work before becoming active. Ann will let Executive Committee know when the website is live.</p> <p>ACTION: Cathy to send out e-mail from secretariat to members when website is live and makes sure it gets on the IAMS website.</p> <p>The charity status giving lower non-profit rates on the RegOnline needs to be followed up and Ann will work on it today. Ann informed that it has been a lot of work and that she was not successful in getting it with Paypal so therefore, RegOnline is used instead. This does mean that IAMS will pay a higher rate for Paypal.</p>	

A waiver needs to be signed to allow participants to register from the following countries: Benin, New Caledonia, Niue, Togo, Zambia, Nigeria, and Ghana. Ann has faxed it already and will follow up on today.

Rose asked how the decision is made as to who will receive bursaries for the conference.

Jon informed that the study group leader should make the recommendation.

Cathy wonders if this is the case whether it will be too late as the abstracts are not in before end of January.

Jon thinks the study group leaders are in a good position as to who has been active in the group and these members should be rewarded for their actions. In addition, those giving papers should be given priority. Jon is not sure how many will be offered yet as it depends on the money raised, but he thinks at the moment it's about 30 although he hopes for 60.

Cathy informs that she has a list of applications received but that there is nothing for DABOH and Gender. She asks if she should send the abstract to study group leaders now.

Jon mentions that the criteria should be send to study group leader to inform them of the process and let them know they will be consulted to the number of scholarships to make study groups viable.

Cathy suggests sending list to executive committee members and not to study group leaders yet as papers are still coming in. A decision could be made after end of January and then inform the study group leaders at that time.

Jon comments that they would be using Menno travel so this should be ok.

Kima recommends that in the one month between the papers due (end of January) and the meeting in 2nd – 3rd March, Cathy and Anne could send out abstracts to the study group leaders who can make suggestions and send them to executive committee for final decision in the March meeting.

Cathy asks if this will allow enough time for getting visas.

Jon states that in some cases it would make no difference even if visa application went in now.

Cathy concludes that after deadline she will send each executive member the abstracts for their group to discuss with the study group leaders and then decide

to whom bursaries will be offered and finally make a decision in March.

David asks at which point study group leader will be able to contact paper presenters.

Cathy says after January

Ken asks as to how many presenter are there going to be in each study group

Cathy answers that it's up to each study group to decide.

Jon informs that the executive members are leader representatives but the study group leaders are responsible for implementing the program.

ACTION: Cathy will send letters to study group leaders and explain the process. It will also be in next IAMS matters.

ACTION: Cathy to resend list of titles to executive committee members.

Kima mentions that based on past experience it would be good to encourage people to submit their proposals in all areas so there will not be too few.

Cathy informs that some study groups have very few papers there will be some 'give & take' between study groups.

Jon stresses that it is not the executive committee members' role to resuscitate dormant study groups but can encourage.

Mariel asks if it's ok for Cathy to send the guidelines as sometime the papers are not that great.

Cathy asks if there are any other comments on study groups.

Ann Chow informs that she has opened another account on her account and that there will be no banking charges with it just the regular charges.

David recommends connecting it to the sterling account as that is the account that is used the most.

Jon agrees that for liability reasons it might be good to have it tied into the sterling account.

Ann Chow also mentions that the letter of recognition form the Canadian Border Services Agency has been received. She informs that it will be sent to participants 2 -3 months before the event and should help at the airport.

	<p>Ann Chow would also like to have flight itineraries from executive committee members for March meeting</p> <p>Ann Chow mentions that she needs to receive a bank transfer for expense incurred.</p> <p>ACTION: David to chase Briony about money to be transferred.</p> <p>ACTION: Ann Chow to provide a contribution for next IAMS Matters by end of December.</p>	
7	<p>Report from Mission Studies – Kima Pauchua</p> <p>Kima informs that the final hand over to the new editor will be in Jan 2013. He also mentions that for the next issue of Mission Studies the theme will be the assembly in August 2012 and that he will be in touch with Brill and expect to send it out before end of June, maybe late May.</p> <p>Jon mentions that several years ago, the issue of contributing editors was discussed. Jon suggests that study group leaders should be brought more into the process of locating papers and wonders if this is possible.</p> <p>Kima informs that it might be a good idea, but that often when contacting them very few can help and that it often depends on the person. Kima has tried in the past but it has not been easy but he is willing to work on it. Jon informs that Michael Poon raised this question.</p> <p>Kima has sent e-mails to Michael Poon a while back, but Kima did not receive a reply.</p> <p>ACTION: Kima will work on the suggestion of study group leaders as contributing editors.</p>	
8	<p>Database volunteers – Mika Vähäkangas</p> <p>Mika suggest trying and finding volunteers in Finland/Sweden to help with updating information on members that cannot be reached on their e-mail address currently in the database. He informs that there is around 400 dormant members and no way of contacting them.</p> <p>Cathy says it would be helpful as keeping the database up to date is a lot of work.</p> <p>Ken asks where Mika will find the volunteers</p>	

	<p>Mika is planning to hold a small event in Helsinki in January where the volunteers bring their computers and then search for the 'missing' members.</p> <p>Kima suggests if the executive committee can are able to send the <i>IAMS Matters</i> to some institutions (not members) which will make a stronger connection with them.</p> <p>Jon consents that <i>IAMS Matters</i> can be forwarded to any of them.</p> <p>ACTION: Mika to take action and wait</p>	
9	<p>Study group policy – Cathy Ross – draft for discussion and adoption</p> <p>Cathy informs that the study group, previously called ethnic minority has changed its name to migration, religion and identity.</p>	
10	<p>Acceptance of new members - 9</p> <p>Rejections – 4</p> <p>Follow ups - 2</p>	
11	<p>Fundraising initiatives – Jonathan Bonk – refer to November-December newsletter</p> <ul style="list-style-type: none"> a. Drive for institutional members – all exec members need to take part b. Drive for individual members - use IBMR list/Yale-Edinburgh List – all exec members c. Toronto conference scholarships efforts – refer to November-December newsletter <p>Jon encourages all executive members to do some fundraising and that he himself have received good responses from possible sources. He is willing to provide information if anybody wants to pursue it or it would also be possible to send an appeal to Jon and he will be happy to send it out.</p> <p>Jon informed he has at present 18 requests outstanding from Mission Agencies and that he has only requested small amounts to avoid it going through the board of the agencies.</p> <p>Jon suggested if Cathy can provide list of current institutional members and possibly also former institutional members and hope newsletters will keep up their interest</p> <p>He also mentioned that it would be good for executive members to contribute to the <i>IAMS Matters</i> with anything that interest them or their group.</p>	

	<p>David is happy to write to current institutional members of IAMS if he has the list to remind them from time to time about IAMS</p> <p>Paul left the meeting.</p>	
12	<p>IAMS Matters newsletters – Jonathan Bonk</p> <ul style="list-style-type: none"> a. January-February - Toronto Conference Focus. Executive members need to help chase down content <ul style="list-style-type: none"> i. introduction to each of the plenary speakers (pictures and mini-bios) ii. Introduction to members of hosting committee (pictures and mini bios) iii. introduction to the Toronto 2012 Website, with link iv. introduction to field trips—description of each v. introduction to opening plenary worship by First Nations b. Note on first IAMS newsletter, May 1973 from page 8 in Jerry Anderson’s MSS (according to p. 11, by July 1974, five issues of the newsletter had been published) c. Content (news, short papers, conferences, promotions, travels, etc. from members). Who can take responsibility for this? <p>Jon would like ideas for Jan/Feb newsletter from executive committee members. In the Jan/Feb number, he expects to introduce each of the plenary speakers and the members of the hosting committee and work they are doing to build people’s expectations. Jon will also mention the Toronto2012 website and provide a link to the site. He views the newsletter as a dynamic connection to IAMS website.</p> <p>In the Mar/Apr issue he plans to introduce the fieldtrips for the conference and the First Nations opening worship.</p> <p>Jon informed that Jerry Anderson’s manuscript is very good and they are looking for publishers and considering Eerdmans, OUP, Orbis.</p> <p>The plan is for IAMS to publish it and for OMC to handle the technical aspect. Pictures are currently getting scanned and it is expected that all will be ready by end of March - at the latest end of April. Copy editing will be absorbed by OMC.</p> <p>Jon mentioned that Jerry has helped IAMS a great deal and that it would be good when planning program in March to allow for adequate time and occasion to acknowledge outside contributions to IAMS.</p>	

	<p>Kima suggested publishing it on the 40th anniversary of IAMS as it will be in 2012.</p> <p>In general the newsletter is picking up speed and will eventually be sent from the General Secretary's office. Basically with <i>IAMS Matters</i>, IAMS is back to where it began.</p> <p>Mariel inquired about deadline for information to be sent to Jon Jon is happy to accept news up to the day before the issue is circulated. The issue goes out Jan, Mar, May etc.</p>	
13	AOB	
14	<p>Upcoming meetings – dates and focus</p> <p>a. Exec meeting in Toronto, March 2,3 – 2012 – review of agenda</p>	