1. Present & Apologies
Mika Vähäkangas, Cathy Ross, Kirsteen Kim, Paul Kollman, Valentin Kozhuharov, Nico Botha, David Singh, Rosemary Dewerse were present
Atola Longkumer through conference call
Anne Henriksen (minute secretary)

2. Approve minutes from last meeting (General Meeting at Assembly)
Minutes were approved with a few typo corrections of a few typos

3. Get to know one another & agree the agenda
The agenda was changed at the last minute. It was agreed to start with item 5 Journal and Brill, as Mirjam Elbers from Brill was in the country and it would be useful to see her and ask any questions that the Executive Committee might have.

It was suggested to integrate some strategic planning under item 4. Assembly Planning.

Nico Botha wanted to give an update on what’s happening in Africa with missiology. This update will be part under strategy and division of labour.

Briony Seymour will attend Saturday

4. Assembly Planning (Mika Vähäkangas & Cathy Ross)
IAMS received only one proper invitation from the South Korean Mission Studies Associations, which the executive committee accepted. The assembly will be held in Seoul or its vicinity. Time and date has yet to be decided, but most likely will be in the summer months.

The executive committee brainstormed on the theme, format and speakers for the next assembly taking into account the feedback received from members at the Toronto event in addition to each of the executive committee members’ observations.

The suggestions will be discussed further within the executive committee and with the Koreans.

The executive committee used a SWOT analysis (strength, weakness, opportunity, threat) for brainstorming on strategic planning for the next four years and created a list of action points in areas that were considered most important: fundraising, subsidy guidelines, social media, constitution and bylaws, IAMS website, IAMS Matters, book review, finances and study groups.

5. Journal & Brill, including Associate Editors (Kirsteen Kim)

IAMS Society Journal Agreement with Brill
Mirjam Elbers from Brill joined the meeting and the Mission Journal contract was discussed and minor revisions were made to the agreement. The contract was signed by Mika, Kirsteen and Mirjam and will be valid for the next four years.

Report from Editor
Kirsteen presented her report and covered various areas such as the next volume of mission studies being no. 30; number of issues printed a year, and a new the editorial structure where it was proposed to include: setting up a clear and rigorous editing process; producing clear guidelines for
6. Executive Committee - Division of Labor
A summary of the action points from the SWOT matrix was used to divide the tasks between the executive committee members.

Regions:
Each regional representative will need to:
- Discover what kind of regional networks exists (like natural partnership bodies)
- Map the territories
- Find the relevant higher education institutions
- Publishers, journals etc

This will be compiled into a report from each region by September

Africa:
Nico updated the EC on what is happening in Africa.
- Organising a pan-African missiological conference every 3 years and the outcome will be publications into existing journals
- EAT – Emerging African Theologians: there is a need to empower and develop these theologians
- Establish regional missiological connections

The Executive Committee is positive of the ideas and is willing to provide consultative help more than financial due to the lack of funds.

7. Constitutional Issues (Mika Vähäkangas)
   a. Honorary members
      The executive committee discussed the concern of the imbalance and gender of honorary members and noted the imbalance and will take this into account in the future including the number of honorary members appointed
   b. Individual vs. institutional members in the Executive Committee
      Mika summarised the discussion at the assembly in Toronto. At the general meeting some were dissatisfied with the decision not to include representatives as possible candidates for the executive committee.
      At the meeting, it was decide to allow for this to be voted in at next general meeting in 2016.

      The executive committee discussed and noticed that in case corporate member representatives were eligible for being members of the executive committee it would raise a number of further questions to be dealt with.
   c. Senior Advisory Group (SAG)
      Referring to text in General Meeting, it was suggested to set up a senior advisory group (SAG). The executive committee brainstormed on possible candidates and the areas of work the senior advisory group will be helping with.

8. Financial Report from Treasurer (David Singh)

Financial Report

Audit Report
David refers to the highlighted text in the audit report about activities and achievements of IAMS during the last year stressing the major events of the Assembly, the book and the Mission Journal.
The executive committee approved the audit report which will be sent to the Charity Commission.

**Investment**
David went over the financial situation of IAMS and the executive committee agreed to invest some of the money for a year.

**Budget 2013**
The budget for 2013 was presented and after a few changes it was agreed.

**9. New Member Applications** (Cathy Ross)

12 new applications for membership were discussed and in the end five applicants were accepted, five are pending and two were denied.

**10. Various** (Mika Vähäkangas)
Other various issues were discussed briefly: social media, communications, trustees of IAMS and timing of handover of the Executive Committee.

**Upcoming Events**
4 – 6 April 2014
European IAMS
Subject: Mission and money
Helsinki, Finland

15\(^{th}\) Oct 2013
BIAMS
Subject: Mission and the visual art
Oxford, UK

**11. Upcoming meeting**
Fri 26\(^{th}\) April 14:00 – 16:00 (UK summertime)

Fri 4\(^{th}\) Oct 14:00 (UK summertime)