

IAMS Executive Committee meeting

18th February 2014 @ 12:00 (British time)

Teleconference call

MINUTES

1.	<p>Present & Apologies Present: Mika Vähäkangas, Valentin Kozhuharov, Rosemary Dewerse, Mariel Deluca Voth, David Singh, Atola Longkumer, Cathy Ross Anne Henriksen (minute secretary) <u>Apologies</u>: Nico Botha, Kirsteen Kim, Paul Kollman</p>
2.	<p>Approve minutes from last meeting The minutes for the Executive Committee were accepted</p>
3.	<p>Assembly Planning (Mika Vähäkangas) The following points were discussed regarding the Assembly in Seoul in 2016</p> <ul style="list-style-type: none"> • <i>Venue</i> A document for comparing the four venues has been circulated. Mika explained that each of the venues comes with its own challenges, but Mika proposed one of the venues as a possible option, but further contact with the place was needed. • <i>Assembly Dates</i> The suggested dates for the next Assembly is 11 – 17th August 2016 All executive committee members agree to these dates. • <i>Theme</i> The Executive Committee agreed on the final title of the theme for the Assembly. • <i>Plenary Speakers</i> Three of the speakers have provided a positive response. Mika has not heard from the last speaker but he will contact her. • <i>Budget/Fundraising</i> David has worked on the preliminary budget for the Assembly in 2016. The budget presented is only a basis to work from and more details are needed in due time. It was agreed for David to work on the assembly fee, so the Senior Advisory Group (SAG) can start fundraising. • <i>Papers (Procedure & Call for Papers)</i> Valentin & Mika have prepared a proposal for the procedure of organising the papers sessions. The proposal aims to raise the quality of the papers for the event and suggests a mechanism (the Academic Committee) and schedule for making this possible. Valentin stressed that it is important to nominate the Academic Committee and to formulate the call for papers in 2014, as this will give a year to sent the abstract. The abstracts will then be reviewed in autumn of 2015 and then provide feedback to each of the candidates. It was suggested that the Academic Committee (AC) should be made up of a person from each study group and also to include two members of the Executive Committee • <i>Subsidy Guidelines</i> The subsidy guidelines will be discussed in the next executive committee meeting



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4.	Senior Advisory Group (SAG) (Mika Vähäkangas) Mika gave a short update on SAG's work on the constitution and bylaws.
5.	New Members Applications (Cathy Ross) A few pending applications were discussed and two new applicants were accepted.
6.	Next IAMS Meeting Date & time Next teleconference call will be Thursday 3 rd April @ 12:00 (British Summer time) during the IAMS European Conference.